

Matt Campbell

From: Teresa Sander
Sent: Wednesday, May 13, 2015 2:07 PM
To: Lexie Boyd
Subject: FW: Hiring of ED

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From: Glass, Matthew [mailto:matthew.glass@fidelitybanker.com]
Sent: Tuesday, January 20, 2015 11:10 AM
To: Teresa Sander
Subject: RE: Hiring of ED

I will be the one to review and receive. However, I am not ready to post it yet. We need executive committee to approve job description changes

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"If your premiums are not free, you are paying too much." M Glass

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From: Teresa Sander [<mailto:Teresa.Sander@arkansas.gov>]
Sent: Tuesday, January 20, 2015 11:07 AM
To: Glass, Matthew
Subject: Hiring of ED

Matthew,

I have attached the copy of the proposed changes you wanted to make. I highlighted them so that it would be easier for the Executive committee to review. I have also attached the Class Title of the Director. This is what we are required to post according to what Latreasa Mullins as explained to me. She said that this is what the individual will see when applying for the job. There is an area called preferred qualifications that she will then enter the copy that you made changes to. The one that is attached in this email that is highlighted. She said she will also enter the information about preferred education BA degree or higher and the individual needs to have management skills. She will also had the salary based on experience with the starting being 37,743-49,067.

Latreasa finally received an answer from Office of Personnel Management that we DO NOT have to be on the hiring freeze due to the language in the DD ACT. She said she can post as soon as you are ready.

She does need to know if you want to be the one that views and reads the applications.

Do you want to add questions to the application? She said this might help to weed out some of the applications?

I will send out highlighted copy to Executive committee shortly explaining some of this also .

Thanks,
Teresa